

**MINUTES of the meeting of the Hungerford 2036 Project Team** held on Wednesday 28<sup>th</sup> November 2018 at 7.00pm in the RBFRS Community Room, Church St, Hungerford

**Present:** Clerk, Geoff Greenland (GG), Tony Drever-Trump (TDT), John Downe (JD), Chris Scorey (CS), Denise Gaines (DG)

**1. Note apologies** - Janette Kersey (JK), **Richard Hudson (RH), Karen Caulfield (KC)**

Thanks, were expressed to Karen for all her contribution. She has stepped down from the committee due to other commitments. **Action:** Clerk to set up meeting with James McMahon, a volunteer.

**2. Agree last set of minutes of 8<sup>th</sup> November 2018 and update on actions from last meeting not included in the agenda– Clerk (1 Min)** – Minutes were agreed with an amendment to item 5 to read ‘46% of households responded’.

**3. Consider any feedback or correspondence:** The Clerk has sent PlanET’s response to E&P about a charge for car parking. There has been no reply to date.

The planning application for Coffee 1 to come to Hungerford has been supported by HTC. The feedback from students at the Trade Showcase was they wanted a coffee shop in the town. We await WBC’s decision on this.

An email has been received asking about a by-pass to which GG has drafted a response. This was approved by the committee. **Action:** Clerk to send response and committee to look at adding FAQ on the website. **Action:** Clerk to check GG’s reply to another letter has been received. Some discussion took place about the traffic movements required to warrant a by-pass and it is thought they would need to treble; however, the Bear Junction is at about capacity.

**4. Latest Report to Full Council** - The report has been circulated and was approved for FC on Monday.

**5. Review of consultation and data** - TDT provided a presentation of the data held. **Action** TDT will add sources and traffic management to the analysis spreadsheet and remove the future works page and snippets page from the document so it is appropriate to go on the website.

**Feedback from Estate Agents** - The meetings have not happened yet. **Action:** JD and TDT to arrange to meet with three Estate Agents.

**6. Consultation Plan Development** - Most of the aims and objectives document was discussed in detail and some amendments were made to the content. **Action:** TDT to update.

It was noted we should avoid jargon and remember our audience. The approach on how we will consult on the A&Os was questioned. We can ask public opinion on the A&Os presenting them as being based on the evidence gathered. As the A&Os for each theme has been written by a different Project Team member, the style is inconsistent. **Action:** CS will edit the document to correct this ahead of our next meeting.

Do we need to define the word affordable or instead use ‘accessible’ so to not confuse with the definition in the NPPF?

It was asked should we consider the redevelopment of existing offices spaces that are not modern or desirable. Planning should not just be about residential. However commercial land is designated as Employment Land and we can consider changing the allocated location for this. It was decided that housing is significant enough to be a separate topic and commercial can be considered under the economy topic.

Information from the Town Plan supported the High Street having traditional houses and protecting the heritage. There was also a preference for a large number of small houses rather than small number of large houses. Pepper-potting was preferred to large sites. When consulting, a map can be included to show the boundaries and employment areas etc.

We need to be careful about how we manage expectations in the objectives. Can an NDP actually do this? Aspirations will be included in the NDP as well as policies.

It was noted we have little evidence on climate change from our initial survey and working from home has not been dealt with. Where detail has been provided in the drafted A&Os this will be put into a separate document for future work. It was thought more info is required on education and a future sixth form. We can refer to the West Berks Local Plan for help with our Heritage section.

- 7. Consider response to WBC Local Plan Review - Action:** Comments to Clerk ahead of Monday's FC meeting please.
- 8. Any update from AECOM on Housing Needs Assessment** - AECOM will proceed with their own estimated housing numbers in the absence of clarification from WBC.
- 9. Agree plan for on-going publicity/awareness through press/social media/mailing list - Action:** JD will provide a summary to the Clerk for her to do a regular monthly update.  
The aim is to go out to consultation on the A&Os in the new year and contact the school. GG is trying to find the right contact to help with 'dementia studies'. Action: GG to send through links to the Code of Practice from the Alzheimer's Society.
- 10. Set DONM and consider date of next Joint Meeting with HTC** - DONM Wed 19th Dec 7pm RBFRS Community Room. Joint meeting to be arranged in the new year.

Meeting closed 9.30pm