

**MINUTES of the meeting of the Hungerford 2036 Project Team** held on Wednesday 2<sup>nd</sup> January 2019 at 7.00pm in the RBFRS Community Room, Church St, Hungerford

**Present:** Clerk, Tony Drewer-Trump (TDT), John Downe (JD), Chris Scorey (CS), Denise Gaines (DG), James McMahon (JM)

1. **Note apologies (1 min) - GG**
2. **Agree last set of minutes of 19th December 2018 and update on actions from last meeting, not included in the agenda - Clerk (1 min) –** TDT proposed the minutes as a true record, seconded by DG, one abstention, rest in favour.
3. **Consider any feedback or correspondence from:**  
**Hungerford Town Council –** No further feedback at present.  
**Members of the public: -** No further feedback at present
4. **Approve latest Report to Full Council -** The report was agreed.
5. **Consultation Plan Development – Consider amendments to the Aims and Objections for Theme 8, Climate Change –** Before Theme 8 was discussed a few minor amendments were made to Themes 2, 6 and 7.  
Theme 1 was discussed at length. It was agreed that we can challenge the methodology behind the setting of housing numbers, if felt not appropriate, but this should be done through the consultation process of the Local Plan and not through the wording of the NDP. The NPPF states ‘Neighbourhood plans should not promote less development than set out in the strategic policies for the area or undermine those strategic policies.’  
Theme 8 - It was agreed that the draft comprised mainly of detail and the majority should be moved to the ‘stage 3’ document for later use. Newly drafted objectives will include separate references to reduction of carbon from buildings, transport, protecting Green Spaces and Community Energy.  
  
It was noted that despite good efforts there are few survey responses from the younger generation. We will aim to improve on this in the next round of consultation.  
**Action:** CS to amend the A&O document accordingly and Clerk to circulate to HTC ahead of the joint meeting planned for 21<sup>st</sup> January.  
HTC will be invited to submit their views on the A&Os which will be considered as part of the consultation process. TDT and GG will chair this meeting.  
**Action:** CS also to update the detailed (stage 3) document.  
A press release about the next stage of the NDP process should be made with a link to full info on our website. The Town Meeting will be held on 20th March in the Corn Exchange. It was thought this would be a good opportunity to promote public involvement in the next round of consultation. A1 posters could be displayed for each Theme and feedback invited on the Aims and Objectives by way of comments on post-it notes. Refreshments should be available to attract participants.  
**Action:** Publish our Aims and Objectives by 1<sup>st</sup> Feb following our next PT meeting. It was agreed it is important to engage with the public at this stage to create our evidence base, before proposals are detailed. We need to decide how we collect feedback through the web. TDT has sets of questions and we can utilize our mailing list.
6. **Any update from AECOM on Housing Needs Assessment and Master Planning –** No update received.
7. **Review project programme –** TDT advised no update is required at present.
8. **Communication with key groups – Agree process and next steps - Action:** Add to next agenda. In preparation for the next meeting the PT should consider approx. 10 groups to approach and these groups should be able to share the consultation with their members. We are not necessarily looking to identify theme leaders at this stage.

9. **Consider further consultant work and available grants – Action:** Send the A&Os to Planet for feedback ahead of the joint meeting. Enquire into the cost of one consultant rather than two.
10. **Set DONM –** Tuesday 29<sup>th</sup> January at 7pm, RBFRS Community Room

Meeting closed 9.00pm