

Minutes of the meeting of Hungerford 2036 project team held on Wednesday 1st October 2019 at 7.00pm in RBFRS Community Room, Church Street, Hungerford

1. **No Apologies. Attendees Chris Scorey, Denise Gaines, Tony Drewer-Trump, John Downe**
2. **The minutes** from 21st of August 2019 were agreed. Amendment to the minutes to reflect Cllr Crane and Mr Small should be invited to our next meeting. This should have been the November's meeting.
3. **Actions from previous meetings**
 - Action:** Redaction of survey comments – TDT and JD brought forward
 - Action:** Digital map imagery needs to be pieced together DG brought forward
 - Action:** JD arrange visit to Oxford Self build in September –**completed**
 - Action:** DG to speak to Mrs B about attending Town Council meeting on recycling **(B/F)**
 - Action:** CS to wordsmith the document – **completed**
 - Action:** JD look at criteria for energy regeneration – **Done and in criteria now**
 - Action:** Revisit theme 8 after other themes have been considered – **B/Forward**
 - Action:** Query whether NWD AONB is a consultee in the Statement of Community involvement **(done)** **The director Henry Oliver confirmed that they were not.**
 - Action** DG to check on other Neighbourhood plans to check on allotment considerations – **B/Forward**
- **Action** JD to check the scoring mechanism employed by WBC and due to time constrains agree via email. - **Done**

All actions that have completed will be removed from further minutes

4. **Consider any feedback or correspondence from:**
No further feedback currently. Meeting with HTC on 6th October
5. **WBC Updates**
 - HELAA / Housing numbers dates this is not now anticipated until the end of the calendar year for housing numbers. Latest timescale for the HELAA is Mid November.
5. **Transport Modelling- Any update from WBC – nothing to report**
6. **Finalise Site Assessment Criteria and Publication plan**
The committee revisited the criteria items to ensure that they were satisfied with the wording prior to the presentation to HTC. There were some amendments made. It was agreed that CS would check the document and make any small punctuation changes.
7. Meeting closed 9.00pm