

Minutes of the meeting of Hungerford 2036 project team held on Thursday 11th March 2020 at 8.00pm in RBFRS Community Room, Church Street, Hungerford

1. No Apologies. Present – Chris Scorey (CS), Denise Gaines (DG), Tony Drewer-Trump(TDT), John Downe (JD).

2 a. Actions from previous meetings

Action: Revisit theme 8 after other themes have been considered – **B/Forward**

2b. Actions from this meeting

Action: An extra column on the document for H2036 comments – **JD - Complete**

Action: Transport model the traffic numbers received from WBC to be added to the town map – **TDT – brought forward**

Action: The Traffic Data to be disseminated to all members via Dropbox – **JD - completed**

Action: Local Plan Boundary Hierarchy review response, update to be sent to WBC – **JD - completed**

Action: Boundary Hierarchy review response, to be put on E&P agenda 9th March – **DG - complete**

Action: Settlement Boundary review response, update to be sent to WBC – **JD - completed**

Action: Settlement Boundary response, to be put on E&P agenda 9th March – **DG - completed**

Action: Employment land review request for documentation from WBC – **JD still waiting on action from WBC**

Action: Employment land review to be put on E&P agenda 9th March – **DG - still waiting on action from WBC**

Action: HELAA Obtain a contact name and details for all sites that have been deemed potentially developable – **TDT/JD- completed except Chestnut Walk**

Action: HELAA write to the above sites concerning NP criteria – **TDT/JD – Brought Forward see item 3**

Action: The additional Sites to be added to the WBC map for the Town Meeting – **TDT - Completed**

All actions that have completed will be removed from further minutes

b. Actions from this meeting

Action: HELAA Obtain a contact name and details for Oakes Brother site– **JD**

Action: Check whether Chesnut Walk has planning permission – **DG**

Action: Ask Laila (WBC) how many Self Build applicants have ticked more than three locations that they would like to build on within WB – **JD – response was All**

Action: Write to all non-excluded sites include our two documents (objectives and Criteria) and ask them to assess their sites against these documents. These requests will be sent out via the HTC office. JD will draft and circulate the letter and the request HTC office to send before end of April – **JD**

Action: Include in the letter a request for the access point(s) to the proposed sites for transport and any proposed site layout if available. – **JD**

Joint working meeting (Croft Field Centre) has been agreed for Tuesday March 24th to discuss the sites that have so far been put forward in the HELAA

Action: The mayor to be invited to the discussions after consultant's visit on the 1st April – **JD**

Action: The team need to decide on a style for the NP, checking other NPs for content and style will help with this task JD will investigate. – **JD**

Action: Drive around the sites with the Consultant 1st April – **JD/TDT/CS**

Action: Fire station community room to be booked for the 1st April – **JD**

3. Consider any feedback or correspondence from:

- HTC Meeting 9/3/2020 – Navigus Contract - HTC agreed to the proposed contract. The consultant will visit the sites on the 1st April.
- Barrs Yard has shown interest again approached JD who advised to complete the same forms as other sites.
- WBC have agreed that they would put the additional sites identified through the HELAA analysis process. They will advise us of the costs and timescale.

See Actions from this meeting above

4. Feedback from other Meetings

- Settlement Boundary Review and Site comments HTC
- The documents were discussed at the HTC E&P meeting on the 9th March. The Settlement boundary review amendments were proposed and voted through
- The Boundary Hierarchy review was discussed and items added.

5. HELAA Action Plan and Consultant Contract

- Site Assessment timetable
 - 1st April Consultant will visit the sites. JD/TDT/CS will accompany him
 - Discussion after these site visits
 - Mayor to be invited to the discussion after the visits
 - Need to inform the Owners of the site prior to the site visit
 - Informing them there is no requirement for them to be there.
 - Make the point that no discussion or comments on suitability or otherwise with owners.

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6. HTC Town Meeting – H2036 Stand Messages and Content

Display 2 WBC HELAA maps with all up to date sites identified.

Pads for writing comments, two-page document of the Site Criteria, 3 Posters What is/Where we are/H2036 Logo

7. Project Team recruitment

CS may have a possible neighbor interested in joining the team. He will contact him

8. Next Meeting Date

Joint working meeting has been agreed for Tuesday March 24th to discuss the sites that have so far been put forward in the HELAA

AOB Self build Register there has been some interest in self build in the area. Two specifically in 4 bedroomed houses. There are 101 expressions of interest on the WBC Self Build Register.

Meeting closed at 8.30pm