

**Minutes of the meeting of Hungerford 2036 project team held on Wednesday 8<sup>th</sup> July 2020** virtually on Zoom at 7.00pm

**Present – Chris Scorey, Cllr Denise Gaines, Tony Drewer-Trump, Cllr John Downe, Steve Bickell, Clerk**

**1. Note apologies – Cllr Richard Hudson**

Steve Bickell is a new member of the project team. He introduced himself as a surveyor and has a background in sustainable development.

**Action:** Clerk to send him a Declaration of Interest form to complete.

**2. Review actions from minutes of 11 March 2020, update on actions from last meeting, not included in the agenda**

**Action:** Transport model the traffic numbers received from WBC to be added to the town map – **TDT – brought forward**

**Action:** Employment land review request for documentation from WBC – **JD still waiting on action from WBC – O/S**

**Action:** HELAA Obtain a contact name and details for Oakes Brother site– **JD - Completed**

**Action:** Check whether Chestnut Walk has planning permission – **DG – No planning - Completed**

**Action:** Write to all non-excluded sites include our two documents (objectives and Criteria) and ask them to assess their sites against these documents. These requests will be sent out via the HTC office. JD will draft and circulate the letter and the request HTC office to send before end of April – **JD - Completed**

**Action:** Include in the letter a request for the access point(s) to the proposed sites for transport and any proposed site layout if available. – **JD - Completed**

Joint working meeting (Croft Field Centre) has been agreed for Tuesday March 24<sup>th</sup> to discuss the sites that have so far been put forward in the HELAA - **Cancelled**

**Action:** The mayor to be invited to the discussions after consultant's visit on the 1<sup>st</sup> April – **JD - Completed**

**Action:** The team need to decide on a style for the NP, checking other NPs for content and style will help with this task JD will investigate. – **JD – O/S**

**Action:** Drive around the sites with the Consultant 1<sup>st</sup> April – **JD/TDT/CS – Completed 18<sup>th</sup> June**

**Action:** Fire station community room to be booked for the 1<sup>st</sup> April – **JD – Cancelled**

Chris Scorey proposed minutes of last meeting as a true record, seconded by Cllr Gaines, no objections.

**2. Consider any feedback or correspondence from:**

- **Zoom Call with WBC Planning Policy 2/7/2020** and
- **HTC Meeting 5/7/2020 re HUNNDP\_A/B/C – Action:** District Cllr Claire Rowles is speaking to WBC querying why they are now not providing a quotation to carry out the HELAA type work on the late submission sites. H2036 could, with the help of Chris Bowden, do an assessment of the late submission sites and get WBC to sign it off so it has the same weight. We would expect this to incur a cost. **Action:** Ask Chris Bowden to quote.

**3. Site Assessment information gathering – based on Commentary document received from Chris Bowden –** It was agreed to split the work on the assessments for each of the sites for that criteria, between the H2036 team and then C Bowden will do the scoring using the same colour coding that WBC used in the last LDF. The final decision will lie with H2036.

From the HSA Criteria 2036 project team word doc the sections were allocated as follows: -

**Action:** JD to do 1 and 5, SB to do 2 and 9, TDT to do 3, RH to be asked to do no.4, DG to do 6 and 7 and CS to do no.8. The timescale given to complete this is a month.

Concern over the HNA numbers was voiced, particularly the input number and how developers may use this information.

It is worth remembering a no. of the sites were in the last SHLAA so have previously been assessed.

**Action:** Set up google sheet so document can be edited by all - **JD**

4. **Ideas for Public consultation on Sites & Assessments in the Autumn** – Locations suggested included the Rugby Club and Corn Exchange at a date to be agreed in October. The consultation may take the form of a display that public can view as they are directed via a one-way system through the building. The display would be left up for a few hours at these locations perhaps during an evening in the week 3pm to 7pm and at a weekend. The public will have the option to write comments on post it notes. Information could also be displayed on our website.

It was agreed it may be best to advise developers of their site assessments before they are published to avoid feedback occurring all at once.

WBC's draft local plan, being produced towards the end of the year, should contain some information about housing numbers. Last time the numbers were 'up to 2000 in the AONB'. This number has been overshot. There will be some windfall sites that fall under the criteria (of 10 dwellings) required to be submitted into the HELAA. H2036 will wish to see optimal use of density for housing. The town boundary will be redefined to encompass new developments.

5. **Next Meeting Date** – 5<sup>th</sup> August 2020. **Action:** – set up Zoom meeting

Meeting ended 8.26pm